Attachment IV-D

**Rocky Mountain Region EGA Seminar 20xx**

**Monthly Financial Report**

## Month Ending \_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Account |  | Budget | This Month | To Date | Balance |
|  | **Revenue** |  |  |  |  |
| 401 | Registration |  |  |  |  |
| 402 | Banquet Guests |  |  |  |  |
| 403 | Merchandise Night |  |  |  |  |
| 404 | Teachers’ Kits |  |  |  |  |
| 405 | Special Events |  |  |  |  |
| 406 | Merchandise Sales |  |  |  |  |
| 407 | Region Loan Money |  |  |  |  |
| 408 | Interest Income |  |  |  |  |
| 409 | Other Income |  |  |  |  |
|  | **Total Revenue** |  |  |  |  |
|  |  |  |  |  |  |
|  | **Expense** |  |  |  |  |
| 501 | Meals |  |  |  |  |
| 502 | Site |  |  |  |  |
| 503 | Other Facility |  |  |  |  |
| 504 | Faculty |  |  |  |  |
| 505 | Teachers’ Kits |  |  |  |  |
| 506 | Audio Visual Equipment |  |  |  |  |
| 507 | Regular Activities |  |  |  |  |
| 508 | Special Events |  |  |  |  |
| 509 | Merchandise Sales |  |  |  |  |
| 510 | Brochure Publication |  |  |  |  |
| 511 | Printing |  |  |  |  |
| 512 | Publicity |  |  |  |  |
| 513 | Administration |  |  |  |  |
| 514 | Hospitality Items |  |  |  |  |
| 515 | Miscellaneous |  |  |  |  |
| 516 | Region Loan Repayment |  |  |  |  |
|  | **Total Expense** |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  | **Excess (Loss)** |  |  |  |  |
|  |  |  |  |  |  |
|  | Please attach copies of all Bank Statements for the period covered by this report |  |  |  |  |
|  |  |  |  |  |  |
|  | Beginning Checkbook Balance |  |  |  |  |
|  | Deposits |  |  |  |  |
|  | Withdrawals (checks) |  |  |  |  |
|  | Ending Checkbook Balance |  |  |  |  |