Table of Contents

1. RON Section 1 - Board Officer Information

Introduction 1

Record-Keeping 1

Continuity 1

Communication 1

Guidelines for Effective Board Membership 2

1. RON Section 2 - History
2. Rocky Mountain Region Benefits 1
3. Synopsis of Rocky Mountain Region History 1
4. Clare Award Banner 1
5. Rocky Mountain Region Banner 1
6. Region Directors 1
7. Clare Award Recipients 1
8. RMR Recipients – Educators Award of Excellence and Gold Thread Award 1
9. Seminar/Retreat/In-Person Event Chairs 1
10. Chapters and Locations 1
11. RON Section 3 – Bylaws, Policies & Procedures
12. EGA National Bylaws 1
13. Rocky Mountain Region Bylaws:(2015) 1
14. EGA National Policies and Procedures 1
15. Policies and Procedures
16. Governance 1
17. Region Meetings 2
18. Elections (05/2023) 3
19. Dues 4
20. Finances 4
21. Newsletter 5
22. Clare Award 5
23. Region Seminar Policies 6
24. Region Retreat Policies 10
25. Region In-Person Event Scholarship 13
26. Prospectors Exhibit 14
27. Jody Gergens Memorial Scholarship 15
28. National Exhibit Award 16
29. Job descriptions 17
30. Region Online/Virtual Education Course 18
31. Region Sponsored, Chapter Guided Education Events (09/2022) 19
32. Amendments 23

# 

1. RON Section 4. - Job Descriptions
2. Region Director 1
3. Assistant Region Director 1
   * 1. Event Coordinator 2
4. Region Treasurer 1
5. In-Person Education Event Treasurer 2
6. General Financial Policies 4
7. In-Person Education Event Workplan/Budget Preparation 4
8. Region Treasurer's Responsibilities Prior to an In-Person Education Event 5
9. Region Treasurer’s Responsibilities During the In-Person Education Event 5
10. Region Secretary 1
11. Nominating Committee Chair 1
12. Nominating Committee Responsibilities 2
13. Region Education Chair 1
14. Region Outreach Chair 1
15. Membership/Marketing Chair 1
16. Online Communications Chair 1
17. Newsletter Editor 1
18. Fundraising Chair 1
19. RMR Fundraising Project Guidelines 2
20. Director’s Club Chair 1
21. Duties of the Director’s Club 2
22. Historian/Dropbox Administrator 1
23. Prospectors Chair 1
24. Region Representative 1
25. Documents/Bylaws Chair 1
26. Web Liaison 1
27. RON Section 5 – Schedules
28. Schedule A 1
29. Schedule B
30. Reports for Border *to Border*, the Region Newsletter 1
31. Region Board Report 1
32. Annual Board Report 2
33. Outreach Report 2
34. Chapter Officer Updates/Changes 3
35. Annual Chapter Financial Report 3

1. RON Section 6 – Miscellaneous Information
2. How to Host a Region Meeting 1
3. Hybrid/Virtual (Zoom) Meetings 1
4. Logos 1
5. EGA Diversity Statement, Code of Conduct, and Mission Statement 1
6. *NeedleArts* Submissions Guidelines, Copyright Guidelines 1