

**JODY GERGENS MEMORIAL SCHOLARSHIP  
POLICIES**

(RON Section 4, Policies and Procedures, Section IX)

- A. The region scholarship shall be named the “Jody Gergens Memorial Scholarship”.
- B. The Directors' Club, a standing committee whose membership consists of past RMR Directors who are current RMR members, will receive and review applications and award the scholarship. The immediate past region director will serve as committee chair. If they are not able to serve, the Directors' Club will choose its own chair. All decisions will be made by a majority vote.
- C. The scholarship fund, begun with proceeds from the sale of Jody Gergens’ books, shall be augmented by interest on the account, donations, and fundraising.
- D. All donations will be accepted. Donations may not be restricted. Letters of thanks, written by the chair, shall be sent to all donors and to persons or families of honorees. The names of donors will be published in *Border to Border*, with their permission.
- E. The number and dollar amount of scholarships will be determined by the Directors’ Club based on the merit of the proposals submitted and the funds available. The amount of money awarded will be no more than 10% (ten percent) of the balance in the scholarship fund at any given time.
- F. The amount of the awarded scholarship will take into consideration course/application fee, text, and materials costs. The scholarship will not take into consideration lodging, meals, or travel/airfare costs.
- G. Eligible uses for scholarship consideration:
  - 1. EGA Individual Correspondence Courses (six lesson minimum).
  - 2. EGA Extended Study Program
  - 3. EGA teacher, judge, and appraisal certification programs
  - 4. Other courses may be considered at the discretion of the Director’s Club. Courses must be used to improve skills and knowledge in a technique and/or discipline.
- H. Only RMR members are eligible to apply for the scholarship.
- I. Applications for the scholarship will be accepted at any time and processed according to policies and procedures.
- J. The official Jody Gergens Memorial Scholarship Application Form can be obtained from the current Directors’ Club chair and/or from the RMR website.
- K. Completed applications are to be sent to the current Directors’ Club chair. The chair will verify information as necessary.

- L. Applications must be sent to the Directors' Club members within two weeks of receipt by the chair. Identifying information must be blocked on applications sent to the Directors' Club members for the selection process. Only an identifying number will be used. Applicants will be notified of the committee's decision within six (6) weeks of receipt of the application.
- M. Monies will be available for one (1) year following acceptance.
- N. Recipient's name, with their permission, will be published in *Border to Border*.
- O. Recipient will submit to the Directors' Club chair, a written evaluation of the course within 3 months of its completion, regarding how it met expectations, what was learned, and how this will affect future needlework efforts as an individual and/or towards a broader audience.
- P. Upon request, recipient will return scholarship funds to the Rocky Mountain Region, EGA if they are not used for the stated course and/or if the evaluation is not completed on time.

## ROCKY MOUNTAIN REGION, EGA

### JODY GERGENS MEMORIAL SCHOLARSHIP APPLICATION FORM

#### **SCHOLARSHIP POLICIES AND PROCEDURES:**

- A. The scholarship is awarded by the region's Directors' Club whose members are made up of past region directors who are current EGA members.
- B. Only Rocky Mountain Region members may apply for the scholarship.
- C. Monies will be available to the recipient for one year following acceptance.
- D. Eligible uses for scholarship consideration:
  - 1. EGA Individual Correspondence Courses (six lesson minimum).
  - 2. EGA Extended Study Program
  - 3. EGA teacher, judge and appraisal certification programs
  - 4. Other courses may be considered at the discretion of the Director's Club. Courses must be used to improve skills and knowledge in a technique and/or discipline.
- E. The amount of the awarded scholarship will take into consideration course/application fee, text and materials costs. The scholarship will not take into consideration lodging, meals or travel/airfare costs.
- F. Applicant will be notified of the committee's decision within six (6) weeks of receipt of the application.
- G. Recipient's name, with their permission, will be published in *Border to Border*
- H. Recipient will submit to the Directors' Club chair, a written evaluation of the course within three (3) months of its completion, regarding how it met expectations, what was learned, and how this will affect future needlework efforts as an individual and/or towards a broader audience.
- I. Upon request, recipient will return scholarship funds to the Rocky Mountain Region, EGA if they are not used for the stated course and/or if the evaluation (see item 6) is not completed on time.

# Jody Gergens Memorial Scholarship Application Form

(Please Fill Out This Page Completely and Email/Mail to the current Directors' Club Chair)

Name \_\_\_\_\_ Date \_\_\_\_\_

Mailing Address \_\_\_\_\_

City, State, Zip Code \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

RMR Chapter \_\_\_\_\_

EGA Membership Number \_\_\_\_\_ Years of EGA Membership \_\_\_\_\_

## **Course Information:**

Name of Course \_\_\_\_\_

Date(s) Location \_\_\_\_\_

Sponsor \_\_\_\_\_

**Documented Expenses** (Please attach a copy of the course description and/or registration document(s) confirming the following information):

Course Fee \_\_\_\_\_ Materials Fee \_\_\_\_\_

Text Fee \_\_\_\_\_

## **Reason For Seeking the Scholarship**

Attach a 500 word explanation as to how the scholarship will benefit you and others.

I have read and will abide by the policies and procedures of this scholarship and the application for it.

Signature \_\_\_\_\_

**JODY GERGENS MEMORIAL SCHOLARSHIP**  
**Fundraising Project Guidelines**

- A. Original designs submitted to the Directors' Club from a Rocky Mountain Region (RMR) designer will be considered by the committee for sale as part of fundraising efforts for the Jody Gergens Scholarship Fund (JGSF). Any submitted designs must include a picture of the finished projects, stitch graph(s) and instructions.
- B. Designs selected will be offered no more than twice a year and sales will be open to RMR members only.
- C. The design will be donated to RMR EGA and will be offered as a one time, downloaded pdf file only, for a designated period of 6 months.
- D. The designer will retain the copyright of the design.
- E. The design may not be sold or taught for six months after the end of sale by the Directors' Club.
- F. The price of the design will be set by the Directors' Club.
- G. One member of the Directors' Club will handle orders and disperse the .pdf file of the design. The designation to be determined by a volunteer coming forward and a vote of the members of the Directors' Club.
- H. The order form will be online and will offer the choice of PayPal or check for payment.
- I. All completed online order forms will be sent directly to the Directors' Club designee and a copy of the order form will be sent to each person who ordered the design.
- J. Confirmation of payment by PayPal will go to the designee.
- K. Individuals paying by check will be instructed to send their payments along with a copy of their order form to the RMR Treasurer, who will deposit the check in the Jody Gergens Memorial Fund account. The treasurer will inform the Directors' Club designee of a payment by check.
- L. When the information is received by the Directors' Club designee that the project has been ordered and payment received, the designee will email the pdf file to the purchaser. The designee will keep a record of each order.
- M. The purchaser will be asked to acknowledge receipt of the design.

**JODY GERGENS MEMORIAL SCHOLARSHIP FUND**

**Fundraising Project Order Form**

(Name of the Design)

(Name of Designer)

(DESIGNER) has generously donated this beautiful design to the Director’s Club of RMR to be used as a fundraising project for the Jody Gergens memorial Scholarship Fund. This design will be available until (DATE).

The design is selling for the price of \$ \_\_\_\_\_. It will be delivered as a downloadable .pdf file upon receipt of a check from the purchaser. **No printed copies will be sold.**

Your check for \$ \_\_\_\_\_ made payable to **Rocky Mountain Region EGA** – can be mailed along with this order form to the following address:

Linda Scheve, RMR Treasurer  
1111 Horizon Drive #608  
Grand Junction, CO. 81506

Name: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone: (Home) \_\_\_\_\_ (Cell) \_\_\_\_\_

Questions? Contact Fundraising Chair (Name) Fundraising Chair – [fundraisingchair@rmrega.org](mailto:fundraisingchair@rmrega.org)

**EGA NON-SUFFICIENT FUNDS POLICY:** Cash, money order, or cashier’s check shall be required from members who have outstanding, non-collectible, returned checks payable to an EGA chapter, region, or national. All documented returned check expenses associated with NSF checks shall be charged back to the issuer including returned check fee assessed by the bank, all other documented expenses associated with the return check, plus a \$25.00 handling fee

# Jody Gergens Memorial Scholarship Fund Fundraising Project

## Design Contract

(Name of Designer)

I (DESIGNER) donate my (NAME OF DESIGN) design and stitch guide/instructions (including photo) to Rocky Mountain Region EGA and understand the proceeds will go to the Jody Gergens Memorial Scholarship Fund. The design is valued at \$\_\_\_\_\_ and I agree the design will be sold for \$\_\_\_\_\_ as a downloadable .pdf file for a period of six (6) months to begin (DATE)\_\_\_\_\_.

I understand I will retain the copyright to this design and that I cannot sell or teach the design during the six (6) months of the contract AND for six (6) months after the end of the RMR sales period.

\_\_\_\_\_ Date: \_\_\_\_\_

Signature (Designer)

\_\_\_\_\_ Date: \_\_\_\_\_

Signature (RMR Director)